

## Step 1

Enter your valid email address and phone number and enter strong password

A truly ascendable & extensible solution with the ability to grow with your business QuickBalanze - an ERP that fits into your business, customize it as per your need.

**E-mail**

**Product Type**

- QBL Accounting
- QBL Premier
- QBL Distribution

**Country**

Sri Lanka

**Mobile Number**

+94

**Password**

**Confirm Password**

**Address**

Sign Up Go To Home

## Step 2

After finishing first step check your email, we will send bellow email for you that include system logging user name and password (Logging 1) and ERP system logging user name and password (logging 2)

Quickbalanze Cloud Accounting Trial

ERP LANKA (PVT) LTD <trial@quickbalanze.com> 9:06 AM (17 minutes ago)

Welcome to Quickbalanze Cloud Accounting

You have been added as a new user for ERP Lanka (Pvt) Ltd  
Your Trial account has been created you can access it through by login with your username and password by clicking on the link below:  
<http://www.onlineaccounts.lk>

Username: [Redacted] ← Logging 1 User name and Password  
Password: [Redacted]

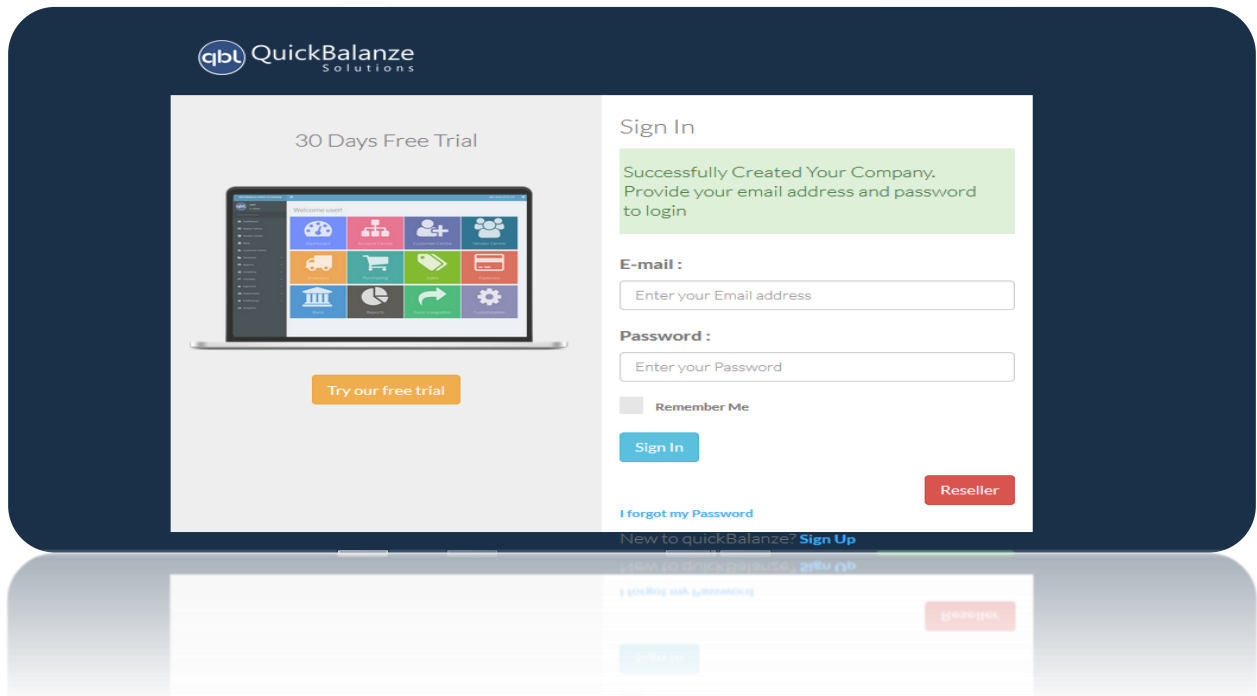
Company LoginUsername: [Redacted] ← Logging 2 User name and Password  
Password: [Redacted]

You can change your password in the Preference > Setup User after you login.

Thank you and welcome again.  
QuickBalanze Support  
Mobile : +94-777-397-323  
Tel : +94-112-872143  
Email : help@quickbalanze.com

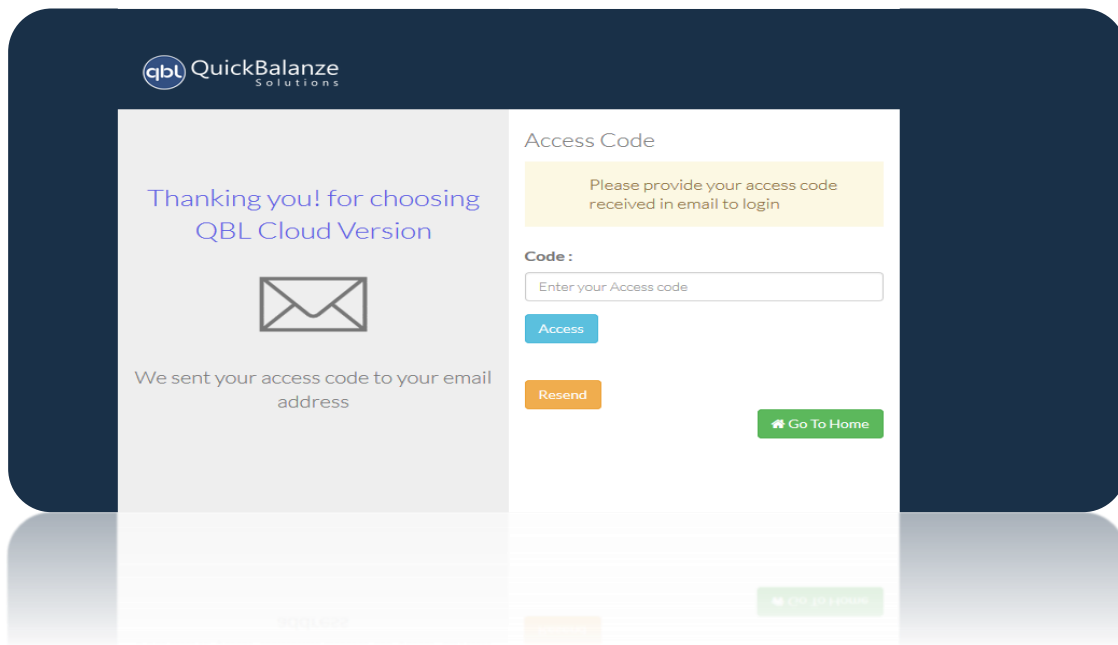
### Step 3

After doing first step click sign up then this window will open and insert logging 1 user name and password and sign up.



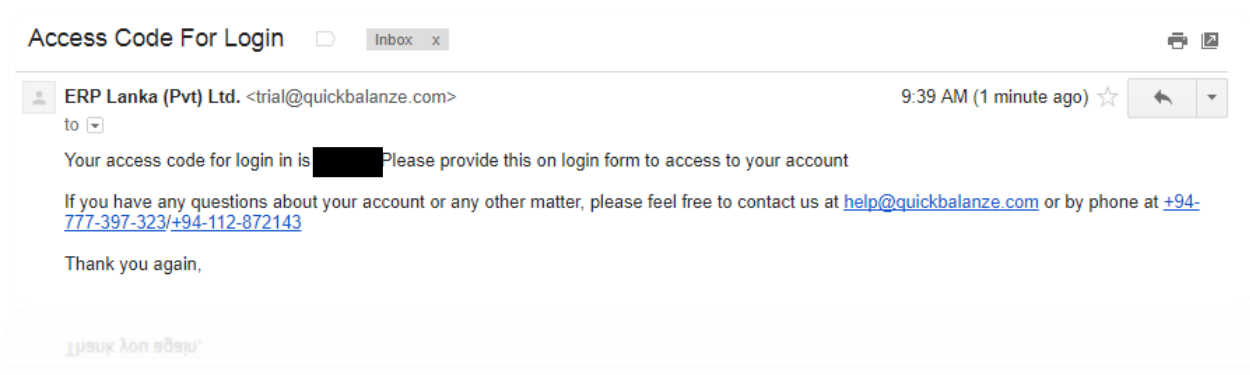
### Step 4

After completing sign up you have to insert access code, it will be automatically sent to your email.



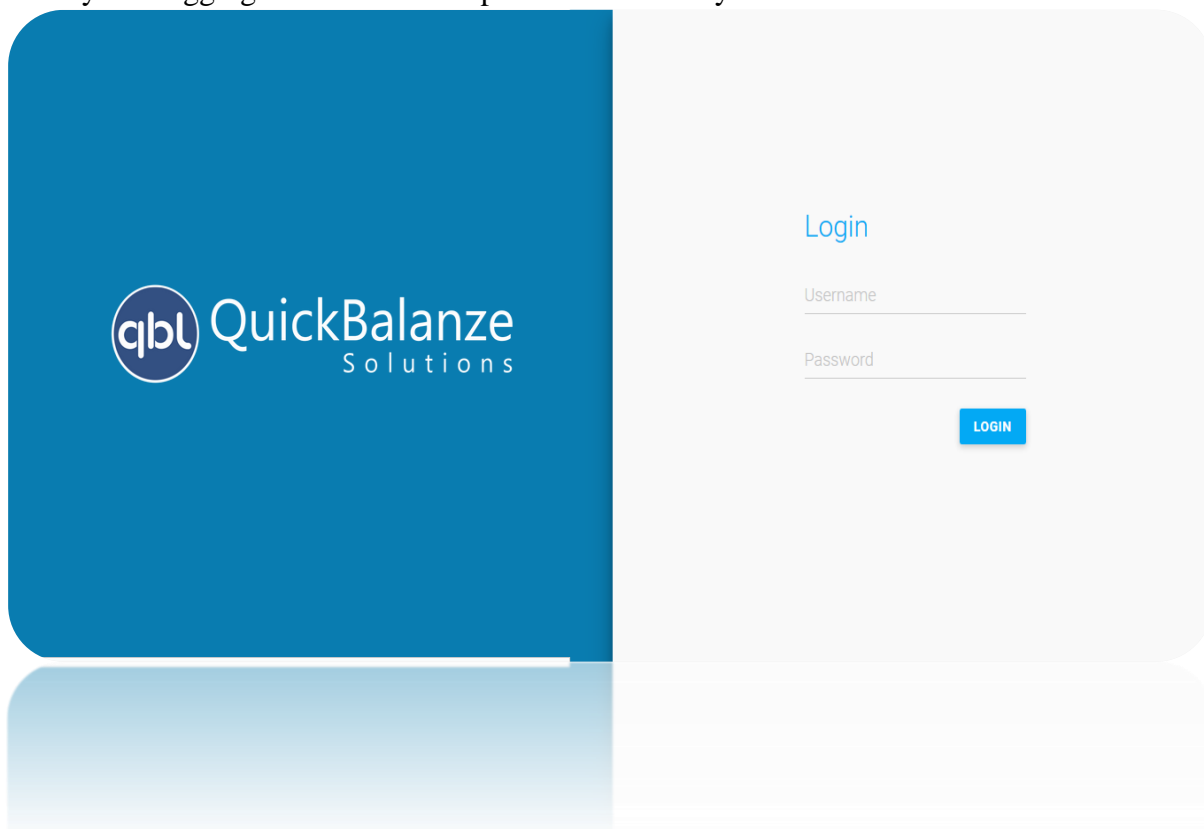
## **Step 5**

Check your mail and get access code and insert it to step 4

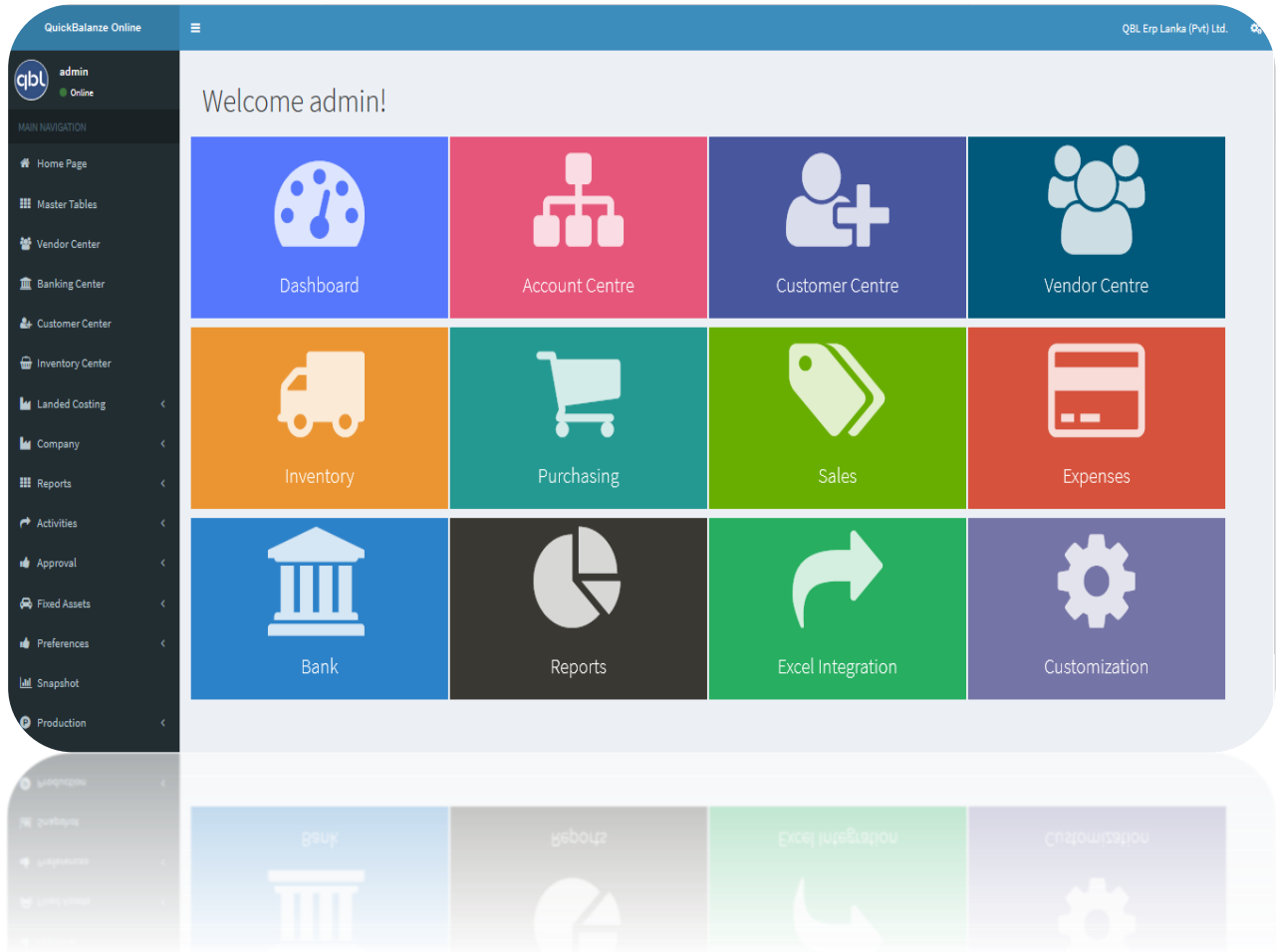


## **Step 6**

Enter your Logging 2 user name and password and run your free trail



# Well Come to ERP Lanka Quick Balanze Cloud ERP



## 01) OVERVIEW

### Brief of Company

QBL ERP Lanka (Pvt) Ltd is a limited liability company duly incorporated in 2016 under the Companies Act No. 07 of 2007, and domiciled in the democratic Socialist Republic of Sri Lanka. Companies registered office is located at No.22 F, Main Street, Battaramulla. Company Registration No: PV - 114013

QBL ERP Lanka (Pvt) Ltd is in the field of software development since 1998. Presently QBL ERP Lanka (Pvt) Ltd, is offering different types of accounting software products to a wide range of business modules across the country.

Mr. Samantha Weerasuriya, is the founder of QBL ERP Lanka (Pvt) Ltd, and presently he is holds the Managing Directorship of QBL ERP Lanka (PVT) Ltd. Mr. Samantha

Weerasuriya is graduated from the University of Colombo and Certified Public Accountant. He is a visiting lecturer for University of Kelaniya and the Institute for Chartered Accountants of Sri Lanka (CA Sri Lanka) also an Accounts Consultant of U.S Embassy in Sri Lanka.

## **Product Profile**

QuickBalanze Standard ERP is an Accounting Application developed by QBL ERP Lanka (PVT) LTD. The said accounting application can be provided as a desktop version or as a cloud version on the request of the client. It comes with a wide range of modules in modern Business world such as manufacturing, sales, procurement, inventory management and financial accounting management.

Currently, QuickBalanze accounting application is widely used in a different sphere of business such as healthcare service, construction and engineering, marine services, printing, schools, hotels, garment industry etc.

Followings are the other products that QBL ERP Lanka (PVT) LTD presently offers to the market to cater the Accounting Application requirements of a wide range of businesses across the country.

- QuickBooks Accounting Application (Standard Application from USA)
- QB Payroll & Time Attendance Application (Desktop version /Cloud version)
- Invoicing & Point of Sales Software
- Human Resources Management Software
- Hospital Management Software
- Loan Management Software
- Restaurant and Pub Management Software
- Construction Management Software
- Fixed Asset Management Software
- Workshop management Software
- Production Module

## Master Files

- **Item master file**
  - Inventory Item – Item Code, Item name, Sub Item, Site, Class, Rep, Income, COGS A/C, Asset A/C, Income A/C,
  - Non Inventory Item- – Item Code, Item name, Sub Item, Site, Class, Income A/C
  - Service Item - Item Code, Item name, Sub Item, Site, Class, and Income A/C
  
- **Customer master file**
  - Address information-Customer Type, Customer Code, Customer name, Company name, Status, Bill to Address, Ship to address, Main Phone, Mobile1, Main E mail, CC Mail
  - Web, Print name on cheque, Contact
  
  - Tax Information – BR No, Vat No, SVAT No
  
  - Payments Information- Price level, Terms, Rep, Credit Limit
  
- **Vendor Master file**
  - Address information- Vendor Code, Vendor name, Company name, Status, Bill to Address, Ship to address, Mobile1, Main E mail, CC Mail, Web, Print name on cheque, Contact
  
  - Tax Information – BR No, Vat No, SVAT No
  
  - Payments Information- Price level, Terms, Rep, Credit Limit
  
- **Rep master file**

Rep Name, Code, Customer Name, Inactive
  
- **Site master file**

Name, Code, Date, Rate, Inactive
  
- **Class master file**

Class Code, Class Name

- **Chart of Accounts**

Code, Account name, Sub Account, Currency, Site, Class

**Transaction Forms**

- GRN

GRN No, Date, Vendor name, address, Delivery destination, Item code, description, Qty, Rate, Amount, Discount, NBT,VAT, Site and Class of GRN

- GRN Return

GRN Return No, Date, Vendor name, address, Delivery destination, Item code, description, Qty, Rate, Amount, Discount, NBT,VAT, Site and Class of GRN Return

- Pay Bill

Payment Account ,Balance, Method, Date, A/P Account, Vendor name, Cheque No, PD Cheque date, Credit settlement, Discount settlement,

- Bill

Vendor name, Bill No, Date, Class and Site of Bill, Account, A/P Account, Amount, Memo

- Invoice

Invoice No, Date, Customer name, address, Delivery destination, Item code, description, Qty, On hand, Line discount, Footer discount, Rate, Amount, Account NBT, VAT, Site and Class of Invoice

- Delivery note

Dispatch Note No, Date, Customer name, address, Delivery destination, Item code, description, Qty, On hand, Memo

- Sales Return

Sales Return No, Date, Customer name, address, Delivery destination, Item code, description, Qty, On hand, Line discount, Footer discount, Rate, Amount, Account NBT, VAT, Site and Class of Sales return

- Customer payment

Received From, date, Amount, Payment type, Payment method, Receipt No, Cheque No, Cheque Date, Deposit to, Customer credit settlement

- Write cheque  
Bank Acc, Pay to, Print name, Amount in words, Serial No, Voucher No, Cheque No, Cheque Date, Memo, Account, Site of payment
- Deposits  
Deposit to, Currency, Memo, From Account, Received from, Cheque No, Amount, Payment method, Deposit Total
- Purchase Requisition  
PR no, Date, Vendor name, address, Delivery destination, Item code, description, Qty, Rate, Amount, Discount, NBT,VAT, Site and Class of PR
- Purchase Order  
PO no, Date, Vendor name, address, Delivery destination, Item code, description, Qty, Rate, Amount, Discount, NBT,VAT, Site and Class of PO
- Stock Transfer  
Date, Ref No, Site from, Site to, Item ,Description, On hand, Qty, Unit, Class of the stock transfer
- Journal
- Bank Reconciliation

## **Reports**

### **Company & Financial Report**

- Profit & Loss Report - standard
- Balance Sheet – standard

### **Venders & Payable Reports**

- A/P Aging Summery Report
- A/P Aging Details Report
- Vender Balance Summery
- Vender Balance Details Reports
- Unpaid Bills Reports

### **Customer & Receivable Reports**

- Customer Aging Summery Report
- Customer Aging Details Report
- Customer Balance Summery



- Customer Balance Details Report
- Customer Statement
- Open Invoices Report

## **Sales Report**

- Sales by Customer Balance Summary
- Sales by Customer Balance Details Report
- Sales by Rep Summary Reports
- Sales by Rep Detail Reports
- Sales by Item Summary report
- Sales by Item Detail report
- Sales by class Summary Report
- Sales by class Detail Report
- Sales by Site Summary Report
- Sales by Site Detail Report

## **Inventory**

- Stock Valuation Summary Report
- Stock valuation detail Report
- Stock Valuation Details by Site

## **Purchase**

- Purchase by Vender Summary
- Purchase by Vender Detail
- Purchase by item Summary
- Purchase by item Detail
- Purchase by Site Summary
- Purchase by Site Detail
- Open Purchase order report
- Open Purchase Request report

## **Banking**

- Bank Reconciliation Summary Report
- Bank Reconciliation Detail Report
- PD Cheque Received Report
- PD Cheque Issue Report
- Cheque & Voucher Printing Report

### **Account and Taxes Report**

- General Ledger
- Trail Balance
- Journal
- Audit Trail
- VAT Detail Report
- NBT Detail Report

### **Posting Reports**

- GRN
- GRN Return
- Invoice
- Cash Sale
- Sales Return
- Bill
- Issue Note
- Customer Payment
- Pay Bill
- Item Transfer
- Journal Detail
- Write Cheque
- Deposit
- Stock Transfer

### **Non Posting Reports**

- Performa invoice Report
- Purchase Requisition Report
- Job Order Report
- Estimate Report
- Delivery Note Report